

Apartment Booking Form

Please Print, Complete, sign and fax to: +49 931 3292 769



Second Home – Apartment Service
 Zeller Straße 16
 97082 Würzburg
 Tel.: 0049 931 – 359 8353
 Fax: 0049 931 – 329 2769
 london@homecompany.de

| | |
|----------------|--|
| Name | |
| Company | |
| Address | |
| Town | |
| Country | |
| Postcode | |
| Telephone | |
| Fax | |
| e-mail address | |

Please book:.....
 (property name)

Apartment type required:.....
 (1 bedroom etc)

Number of people:....Adults:.....Children.....

Arrival date:.....
 (DD/MM/YY)

Departure date:.....
 (DD/MM/YY)

Please send my confirmation by:

Fax Post email

Guest Name.....

Enquiry reference #
 (if known)

Special requests: (extra charges may apply):
 i.e. Car Parking required, extra bed, cot, highchair, SKY
 TV Channel upgrades, Broadband etc:

.....

Arrival Details:
 (Expected time arriving at property)

Guarantee against credit card – details below

Please note:

- Charges against credit cards are made in GBP sterling and an administration fee of 3.5-4% will be added, this is non refundable.
- The Security Number is found on the back of your card and is 3 digits (AMEX is 4)
- Foreign Currency is converted at exchange rates published weekly by Citibank and quotes are fixed for

___ Cheque in the post: (7 days allowed)

___ Charge my credit card – see note below **

Credit card number:.....

Type of Credit card:.....

Expiry date:.....

Security Number:.....

Card Holder name:.....

Card Holder address:.....

.....

Signature:_____Date:.....

**** Please note: Extras, telephones and special request charges**

All charges for upgrades and special requests (see list to left) will also be charged to the credit card above unless a separate form is received in lieu.

Please tick below to indicate if a further Authorization form (from the occupant) is to be provided to cover these incidentals

___ Authorization form attached ___ in post

a period of 10 days. A currency fluctuation and admin fee of 5% is also added.

- Cancellation charges may apply